

## MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION

August 3, 2015

Meeting called to order by Chairman Vichunas at 7:05 p.m. at the Caledonia Township Hall, Spruce, Michigan.

Pledge of Allegiance.

Roll Call: Present: Vichunas, Grove, Lehndorff, Preston, Scott and Swinson.  
Absent: Williams.  
Guests: Carolyn Skinner and Christine Preston.

**MOTION** by Grove to approve the **AGENDA** as provided (no email service); **SUPPORT** by Swinson; Motion carried.

**MOTION** by Scott to approve the July 6, 2015 **MINUTES** as submitted by email; **SUPPORT** by Swinson; Motion carried.

**CITIZENS COMMENTS CONCERNING ITEMS ON THE AGENDA:** None.

**CITIZEN COMMENTS CONCERNING ITEMS NOT ON THE AGENDA:** Hubbard Lake resident Carolyn Skinner had questions about how she could split her property to allow lake access for both parcels. After discussion, Vichunas advised her to consult her attorney, Dave Cook, who handled her previous property issues.

### REPORTS:

**Zoning Board of Appeals** – Grove observed a ZBA hearing in Green Township for informational purposes.

**Board of Trustees** – Scott summarized the Board of Trustee's July 8, 2015 meeting.

### UNFINISHED BUSINESS:

**Planning Commission Bylaws** – Vichunas will forward the final version of the Bylaws to the members via email.

## **NEW BUSINESS:**

**Caledonia Township Recreation Master Plan** – Vichunas provided members with a copy of the proposal from NEMCOG to update the Recreation Master Plan which expired December 31, 2014. The Planning Commission will hold the public input session and the public hearing. The Plan must be on file with the DNR by March 30, 2016 to allow the Township to be eligible for recreation grants. The Planning Commission will request the Township Board to approve and authorize this expense of \$3,045 in Fiscal Year 2015. **MOTION** by Grove to forward the NEMCOG proposal to update the Caledonia Township Five Year Recreation Plan to the Township Board requesting their approval of this proposal at a cost of \$3,045 in FY 2015; **SUPPORT** by Preston; Motion carried.

**Tri-Townships Master Plan** – Vichunas provided the Planning Commission members with a copy of the NEMCOG proposal requested by Alcona Township to update the Tri-Townships Master Plan. The update was discussed at the July 23, 2015 Tri-Townships Planning Commissions meeting and it was decided that the issue would be revisited at the fall meeting scheduled for October 8, 2015. The reason for the delay is that Alcona Township is currently working with NEMCOG to update their Township Master Recreation Plan; and Caledonia Township's first priority is to update their Township Recreation Master Plan and Hawes Township's first priority is to update their Zoning Ordinance. Vichunas will research two issues prior to the October 8th meeting: is the Tri-Township Planning Commission considered a separate entity and required to pay \$906 in fees; and is each Township required to have their NEMCOG membership current?

## **NEW BUSINESS**

**NORTH PARK USE RULES** – Lehndorff researched signage at the Village of Lincoln regarding rules and regulations and will present a draft proposal of signage rules at the next meeting.

**MICHIGAN MEDICAL MARIJUANA ZONING** – Vichunas provided copies of proposed NEMCOG language regarding Medical Marijuana for review at the next meeting.

**MTA HOT TOPICS TRAINING** – The Planning and Zoning training will be held on August 26, 2015 at Garland in Lewiston. Planning Commission members, Ken Hubbard and Nancy Beck will meet at the Township Hall at 2 p.m. to carpool in 2 vehicles.

**MTA CHARTER PICNIC** – Cancelled July 28, 2015 due to the death of Jim Pyne.

**Public Comment** – None.

**Next Planning Commission Meeting – September 14, 2015.**

**Tri-Townships Planning Commissions Meeting – October 8, 2015 at 7 p.m., hosted by Hawes Township at South Shore Fire Station.**

**MOTION** by Scott to adjourn at 8:46 p.m.; **SUPPORT** by Grove; Motion carried.

Respectfully submitted,

Betsy Lehndorff  
Secretary

PC Minutes – August 3, 2015 (FINAL)