

## MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION

May 4, 2015

**Meeting called to order** by Chairman Vichunas at 7:10 p.m. at the Caledonia Township Hall, Spruce, Michigan.

### **Pledge of Allegiance.**

**Roll Call:** Present: Vichunas, Preston, Lehndorff and Scott.

Absent: Williams, Grove and Swinson

**MOTION** by Scott to approve the **AGENDA** as submitted by email; **SUPPORT** by Preston; Motion carried.

**MOTION** by Preston to approve the **April 6, 2015 MINUTES** as submitted by email; **SUPPORT** by Scott; Motion carried.

**CITIZEN COMMENTS/COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA:** None.

### **REPORTS:**

**Zoning Board of Appeals** – No report.

**Board of Trustees** – Scott summarized the Board of Trustee's April 8, 2015 meeting which was published April 15, 2015.

### **UNFINISHED BUSINESS:**

**Township Park Ordinance #15-01** – Section 16 and 17 were published in the ALCONA COUNTY REVIEW on April 22, 2015, with an effective date of April 17, 2015. Township Clerk will provide copies of this Ordinance for the Planning Commission members. Vichunas will provide a copy of the final draft to Attorney Harger.

**ZBA Bylaws** – Grove to provide a final update re the Bylaws and the existence of ZBA Form #1 at the June meeting.

**Planning Commission Bylaws** – Reviewed the May 4th. Vichunas will insert information on the Open Meetings Act and will research and identify the proper order of business.

**NEW BUSINESS:**

**Tri-Townships Planning Commissions Members List for 2015** – Members present confirmed that their information was correct.

**Tri-Townships Planning Commissions Meeting held April 23, 2015** – Reviewed some of the issues that were discussed at the meeting.

**Tri-Townships Master Plan** – Will develop a plan to review the Master Plan to determine the extent of needed updates.

**Caledonia Township Recreation Plan** – Discussed updating the Recreation Plan.

**POLL MEMBER FOR NEW BUSINESS** – Continue to look for training for new Planning Commission members.

**Public Comment** – None.

**Next Planning Commission Meeting – June 1, 2015.**

**Tri-Townships Planning Commission Meeting – July 23, 2015 at 7 p.m. at the Caledonia Township Hall;** and October 8, 2015 at Hawes Township (South Shore Fire Department.)

**MOTION** by Scott to adjourn at 8:42 p.m.; **SUPPORT** by Preston; Motion carried.

Respectfully submitted,

Betsy Lehndorff

Secretary