

**MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION
(DRAFT)
February 1, 2016**

Meeting called to order by Chairman Vichunas at 7:05 p.m. at the Caledonia Township Hall, Spruce, Michigan.

Pledge of Allegiance.

Roll Call: Present: Vichunas, Lehndorff, Preston, Scott and Williams.
Absent: Abend and Grove.

MOTION by Williams to approve the **AGENDA** as submitted by email; **SUPPORT** by Preston; Motion carried.

CITIZEN COMMENTS CONCERNING ITEMS ON THE AGENDA: None.

CITIZEN COMMENTS CONCERNING ITEMS NOT ON THE AGENDA: None.

MOTION by Williams to approve the January 4, 2016 **MINUTES** as submitted by email; **SUPPORT** by Preston; Motion carried.

REPORTS:

Zoning Board of Appeals – Grove was not present.

Board of Trustees – Scott gave his report of the January 13, 2016 meeting.

UNFINISHED BUSINESS:

Special Land Use Permit #24-2015 from PI Telecom Infrastructure V, LLC – At the applicant's request, there is no further action until the applicant meets with the Township Board February 3, 2016.

Caledonia Township Recreation Master Plan – A draft of the plan is available for 30-day public review ending February 11, 2016. The commission will hold a workshop 6:30 p.m. Thursday, February 4, 2016 to review edits to the plan. The commission will also review the plan after the comment period is over to consider suggestions from the public.

Park Ordinance #15-01 – Tabled until Recreation Master Plan has been completed.

North End Park Rules – Tabled until Park Ordinance revisions are complete.

Online Planning and Zoning Training – Lehndorff completed the series and submitted expenses.

2015 Annual Report – Vichunas gave the report to the Board of Trustees January 13, 2016.

Proposed 2016 Planning Commission Budget – Members reviewed draft of FY 2016-2017 Budget in preparation for Township Budget workshop February 22, 2016. A copy of the proposed budget must be included with the Recreation Plan.

NEW BUSINESS:

Interactive Zoning Ordinances – Vichunas reported on a NEMCOG process that allows township officials and the public to access ordinances online and open up links for details. The links are customized to township needs.

Next Planning Commission Meeting – March 7, 2016.

Tri-Townships Planning Commission Meeting Schedule for 2016 – April 28th at Alcona Township; July 28th at Caledonia Township and October 13th at Hawes Township.

Public Comment. None

MOTION by Williams to adjourn at 8:20 p.m.; **SUPPORT** by Preston; Motion carried.

Respectfully submitted,

Betsy Lehndorff
Secretary

PC Minutes – February 1, 2016 (DRAFT)