

MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION
March 2, 2015

Meeting called to order by Chairman Vichunas at 7:00 p.m. at the Caledonia Township Hall, Spruce, Michigan.

Pledge of Allegiance.

Roll Call: Present: Grove, Scott, Swinson, Vichunas and Williams.
Absent: Lehndorff and Preston.

MOTION by Grove to approve the **AGENDA** as submitted by email with one addition; **SUPPORT** by Scott; Motion carried.

MOTION by Swinson to approve the February 2, 2015 **MINUTES** as submitted by email; **SUPPORT** by Williams; Motion carried.

CITIZEN COMMENTS/COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA: None.

REPORTS:

Zoning Board of Appeals – Nothing to report. The board did not meet. Grove has registered to take an online MTA ZBA Class at a cost of \$30.00.

Board of Trustees – Scott reported on the proceedings of the February 11, 2015 meeting of the Board of Trustees.

UNFINISHED BUSINESS:

Proposed Township Park Ordinance – Township Attorney, Brian Harger, reviewed the proposed Township Park Ordinance and stated that it was well put together and is legally sufficient. However, he did recommend a general penalty provision which was reviewed. After discussion, the Planning Commission decided to add this recommended language to the proposed ordinance. Vichunas will make the revisions and send the proposed Township Park Ordinance to the Township Board of Trustees for their review with a recommendation for approval.

ZBA Bylaws -- After reviewing the draft, additional changes were recommended. Vichunas will incorporate the changes and forward the final revision to the Planning Commission members. As ZBA Chair, Grove will meet with the ZBA members regarding the ZBA Bylaws.

Planning Commission Bylaws – Discussed revisions to the Bylaws and an updated draft will be sent by email for review at the April 6th meeting.

NEW BUSINESS:

APPOINTMENT TO THE ZBA -- MOTION by Williams to appoint Grove as the Planning Commission representative to the ZBA ; **SUPPORT** by Scott; Motion carried. **Note:** Grove's term on the ZBA shall run consecutively with his term on the Planning Commission which expires at 9:00 a.m. on December 31, 2017

Poll Members for New Business – Training for new members; the next update of the Tri-Township Master Plan and the Caledonia Recreation Plan.

NOTE: Grove received a copy of the Caledonia Township Recreation Plan. Swinson received copies of the Tri-Township Master Plan and the Caledonia Township Recreation Plan. Williams, Scott and Vichunas have copies of both Plans. Scott has 1 copy of the Caledonia Township Recreation Plan and 2 copies of the Tri-Township Master Plan available. Lehndorff may need copies of both Plans.

Public Comment – None.

Next Planning Commission Meeting -- April 6, 2015.

Tri-Township Planning Commission Meeting -- April 23, 2015 at Alcona Township; July 23rd at Caledonia Township and October 8th at Hawes Township.

MOTION by Williams to adjourn at 9:00 p.m.; **SUPPORT** by Swinson ; Motion carried.

Respectfully submitted,

Kathleen E. Vichunas
Acting Secretary