

MINUTES OF THE CALEDONIA TOWNSHIP PLANNING COMMISSION

September 14, 2015

Meeting called to order by Chairman Vichunas at 7:01 p.m. at the Caledonia Township Hall, Spruce, Michigan.

Pledge of Allegiance.

Roll Call: Present: Vichunas, Grove, Lehndorff, Preston, Scott and Williams.
Guest: Ken Hubbard

MOTION by Grove to approve the **AGENDA** as submitted by email; **SUPPORT** by Williams; Motion carried.

CITIZEN COMMENTS/COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA: None.

CITIZEN COMMENTS/COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA: None.

MOTION by Williams to approve the August 3, 2015 **MINUTES** as submitted by email, with one correction; **SUPPORT** by Scott; Motion carried.

REPORTS:

Zoning Board of Appeals – Grove reported that the ZBA did not meet. The board will meet in September for a reorganization meeting.

Board of Trustees – Scott summarized the Board of Trustee's August 12, 2015 meeting published August 19, 2015, and September 9, 2015 meeting.

UNFINISHED BUSINESS:

Planning Commission Bylaws – Vichunas reminded the members to print a copy of the Bylaws (final version) which were forwarded via email on August 8, 2015.

Tri-Townships Master Plan – The NEMCOG proposal (\$9,500) will be discussed at the October 8th Tri-Townships Planning Commission meeting to be held in Hawes Township at the South Shore Fire Station. As an update: Alcona Township held their public hearing on September 8th to receive citizen comments regarding recreational interests, and are working with NEMCOG on their draft Recreation Plan. NEMCOG received written confirmation from Caledonia Township regarding updating the Recreation Plan. Vichunas will contact Cindy McGowan, Planning Commission Chair for Hawes Township, to get a status report on their Zoning Ordinance update.

MTA Hot Topics in Planning and Zoning Training (August 26th) – Training attended by Grove, Lehndorff, Scott, Vichunas and Williams.

NEW BUSINESS:

Proposed Cell Phone Tower – Scott gave Vichunas a copy of an application from Bob Smith, Pyramid Network Services, dated July 16, 2015, for a Special Land Use Permit. No other information was provided. Vichunas will follow up.

Caledonia Township Recreation Master Plan – Vichunas reported that Denise Cline, NEMCOG, will conduct an online survey for Harrisville, Alcona County and Caledonia Township. Cline will email materials to Planning Commission members for review in advance of the October 5, 2015 meeting.

Training for Planning Commission Members – Several members need basic planning and zoning training. Vichunas recommended a three-part webcast at \$30 per member re "Introduction to Planning and Zoning (The Basics, The Tools and The Process).

North End Park Use Rules – Commission reviewed language for a Park Use Rules sign. Lehndorff will incorporate revisions for the October 5, 2015 meeting.

Zoning Ordinance Section 9.29 - Medical Marijuana Businesses – Began working on updating this section of the Ordinance – review suggested language from NEMCOG as well as information received from recent MTA Hot Topics training.

Tri-Townships Planning Commissions Meeting – Last meeting is scheduled for October 8, 2015 at 7 p.m. at Hawes Township (South Shore Fire Station).

Future Issues for Consideration – Update Township Blight Ordinance to include Nuisances, Lawn Mowing and Dog Barking Ordinance. Determine if other sections in the Zoning Ordinance need some revisions.

Next Planning Commission Meeting – October 5, 2015.

Public Comment. None.

MOTION by Williams to adjourn at 9 p.m.; **SUPPORT** by Preston; Motion carried.

Respectfully submitted,

Betsy Lehndorff
Secretary