

The Caledonia Township Board of Trustees met on Wednesday, June 13, 2018, at the Township Hall, 6461 Gillard Road, Spruce, Michigan, with Supervisor Kathy Vichunas presiding. The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call: Jack Scott; Tim Ratz; Rebecca Abend; Kathy Vichunas and Kerry Scott.

Motion by Rebecca Abend; Support Tim Ratz to accept the Agenda with additions. Motion carried.

Public Comment – Agenda Items – None.

Public Comment – Non-Agenda Items - Library Director, Denise Bearre, presented information on the Library Millage for a ½ mill renewal. Loyal Ladies representative inquired about the DNR contact for the NE Park.

Motion by Tim Ratz; Support Rebecca Abend to approve the Minutes of May 9, 2018. Motion carried.

Clerk's Correspondence – DEQ water test; State of MI Liquor.

Motion by Rebecca Abend; Support Tim Ratz to pay the bills as presented – Check Nos. 5159 thru 5195 and pay Story Rules the World by VISA. Motion carried.

Motion by Jack Scott; Support Tim Ratz to place the Treasurer's report on file subject to audit. Motion carried.

Motion Tim Ratz, Support Jack Scott to store VFW Post 6754 property, flags etc., at the Township Hall. Motion carried.

Sheriff's Complaint Report for May - NuEnergy Tax Tribunal Issue re gas wells property assessments - Thank Denise and Adam Thompson for window display.

Guest – MERS Presentation – Cancelled.

Reports – Planning Commission - Tim Ratz is the new liaison to the ZBA – revision of sign regulations and home based business – MTA hot topics and right to farm act training on July 12th in Gaylord. Next PC meeting is July 2nd.

Zoning Administrator - 3 land use permits.

Sexton - grid is not ready – requests a dumpster at Cemetery – flags for VETS graves.

Custodian - 3 rentals for May.

MTA Chapter Meeting held May 15th – Attended by Rebecca Abend. – Ken Lobert is now the local MTA Representative – Ken Gauthier working on tax benefits for local responder – Discussed Headlee Roll Back and solar farms. Next MTA Chapter meeting scheduled for October 16th at the Harrisville Township Hall.

Unfinished Business –

Water Testing Results/Township Hall – DEQ – passed.

Signed Grass Cutting Contract -- received

Liquor Inspection Procedure Finalized – Treasurer signed; form will be sent to Lansing.

No Applications for North End Park Maintenance Job – Need someone to clean restrooms on Thursdays. Job Description on hold – NE Park buildings were rekeyed.

Motion Rebecca Abend; Support Tim Ratz to have Alpena Septic clean the NE Park restrooms on the Monday before the 4th of July and on Thursday after the 4th. Motion carried.

Motion Rebecca Abend; Support Jack Scott to finalize the 2018 Township Newsletter and to put the Newsletter in the July tax bills. Motion carried.

2017 Park Ordinance and PC Composition/Quorum Ordinance have been renumbered – Board/PC members received new page 1's for each Ordinance.

Hall Rental Agreement and Checklist – Revision of Checklist - Kerry Scott will get with custodian to create a list of all Hall appliances, equipment, tools, etc.

Job Descriptions – Building & Grounds Custodian – still working on job descriptions for the Sexton.
Rebecca Abend will contact Hubbard Lake Heating & Cooling to get an estimate for winterization at the NE Park and Cemetery.

Township Website – waiting for partial payment to start web page.

Hall chairs will be picked up on Friday and replaced with new chairs. **Motion** Rebecca Abend; Support Kerry Scott to reimburse Trustees Tim Ratz and Jack Scott for time spent loading and unloading the chairs. Motion carried.

New Business –

Motion Jack Scott; Support Tim Ratz to rescind Kristy O'Dea's appointment as the Deputy Treasurer. Motion Carried

Motion by Rebecca Abend; Support Tim Ratz to remove Kristy O'Dea, Deputy Treasurer, from the signature card at the Alpena, Alcona Area Credit Union account #'s ending in GF 6152, FF 5266, RF 9510 effective immediately. Motion carried.

Motion by Rebecca Abend; Support Tim Ratz to remove Kristy O'Dea, Deputy Treasurer, from the signature card at First Federal account #'s ending in GF 9811, FF 9829, RF 9837 and the Tax Account # ending in 3505 effective immediately. Motion carried.

Motion Rebecca Abend; Jack Scott to accept Alpena Agency's Insurance quote for 2018-2019.

William F. Moore VFW Post #6754 provided a new 8 by 12-foot Flag for the North End Park.

Tammy Fall – Assessment Roll and Township Records, etc., were delivered to the Township Hall on 6/13/18.

Motion Rebecca Abend; Support Tim Ratz to put an ad in the paper for a new assessor. Motion carried.

Site Plan Review for Substantial Commercial Facilities – Kathy Vichunas will get with ZA.

Motion Jack Scott; Support Tim Ratz to send **all** (new and amended) Ordinances (Zoning and Township) to the Township Attorney for review. Motion carried.

Interactive Zoning Ordinance – Cost not to exceed \$3300 versus budgeted amount of \$1000 Waiting for PC response.

Headlee Rollback Information - Review and discuss at the August meeting.

Motion Kerry Scott; Support Tim Ratz to send PC members, Jack Scott and Gary Grove, to the Hot Topics training on July 12th in Gaylord. Motion carried.