

The Caledonia Township Board of Trustees met on Wednesday, March 14, 2018, at the Township Hall, 6461 Gillard Road, Spruce, Michigan, with Supervisor Kathy Vichunas presiding. The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

**Roll Call:** Jack Scott; Tim Ratz; Rebecca Abend; Kathy Vichunas and Kerry Scott.

**Motion** by Rebecca Abend; Support Tim Ratz to accept the Agenda with additions. Motion carried.

Public Comment -- Agenda Items - none

Public Comment -- Non-Agenda Items - none

**Motion** by Rebecca Abend; Support Tim Ratz with corrections to accept the Minutes. Motion carried.

**County Commissioner for Dad.  
Kerry Scott on Anthony appoint.**

Clerk – Correspondence = Agriculture/Farmland, Dave Cook, Truth & Taxation, checks from Tower & Metro.

**Motion** by Rebecca Abend; Support Tim Ratz to pay the bills as presented – Check Nos. 5075 thru 5100. Motion carried.

Check # 5074 was issued to G & G Construction in the amount of \$4,315.00, 10% down for remodeling of the Township Hall restrooms.

**Motion** by Jack Scott; Support Tim Ratz to place the Treasurer’s report on file subject to audit. Motion carried.

Supervisor – Correspondence (Sanborn Township Fire Fighting Contract) Check for \$2,800.00.

Reports – Planning Commission - PC met March 5<sup>th</sup>, would like Sheriff Atchinson to attend Twp. Board meeting to talk about the noise ordinance. Reviewing section 9.29 Medical Marijuana Business PC will contact NEMCOG. PC would like a newsletter in the summer taxes. Next PC meeting is April 2<sup>nd</sup>. Tri-Twp. meets April 19<sup>th</sup> at Alcona.

Zoning Administrator – Nancy Beck absent –report given by Supervisor Kathy Vichunas – Township Attorney Hager working with Smith Sanitation-2 site reviews, 1 land use, 4 liquor inspections.

Public Hearing – 2018-2019 Proposed General Fund, Fire and Road Budgets  
Open Public Hearing at 7:20pm – Discussion – Close Public Hearing at 7:29pm.

**Motion** by Rebecca Abend; Support Tim Ratz to adopt by Resolution the 2018-2019 General Fund, Fire and Road Budgets as detailed in the budget package presented. Roll call vote: 5 Ayes, 0 Nays. Motion carried.

**Motion** by Jack Scott; Support Tim Ratz that the Township of Caledonia will levy the maximum authorized millage rate allowed by law for the tax year 2018-2019. Roll call vote: 5 Ayes, 0 Nays. Motion Carried.

**Unfinished Business –**

Hall - Jack Scott; update on remodeling on track and should finish on time.

Work shop to Review rental agreements draft April 6<sup>th</sup>.

Board of Review Met 3/6/18 – 3/12/18 – 3/13/18.

Tim Ratz will be the point person for the NE Park. Oak Wilt trees need to be removed by April 15<sup>th</sup>.

Michigan Township Record Retention – Permanent for Zoning Ordinances, Site Plans, Zoning Board (PC) and ZBA Minutes, Plat Maps, Land Division Applications, Financial Documents for 5 years to Permanently; and the same with many of the Clerk's records.

New Business –

**Motion** by Rebecca Abend; Support Tim Ratz to sign contracts for 2018-2019 with Hubbard Lake Community Association and Sanborn Township for fire protection; Hubbard Lake Community Association to receive 42% (\$49,053.18) of the millage collected for fire protection and Sanborn Township to receive (\$2800.00). Roll call vote: 5 Ayes, 0 Nays. Motion carried.

**Motion** by Tim Ratz; Support Rebecca Abend to renewal Equalization Department's Truth and Taxation Contract. Motion carried.

**Motion** by Jack Scott; Support Tim Ratz to pay Alcona Humane Society \$600 for animal control within the township fiscal year 2018-2019. Roll call vote: 5 Ayes, 0 Nays. Motion carried.

**Motion** by Rebecca Abend; Support Kerry Scott to add Kristy O'Dea Deputy Treasurer to the Signature card at the Alpena, Alcona Area Credit Union account #'s ending in GF 6152, FF 5266, RF 9510 effective immediately. Motion carried.

**Motion** by Rebecca Abend; Support Kerry Scott to add Kristy O'Dea Deputy Treasurer to the signature card at First Federal account #'s ending in GF 9811, FF 9829, RF 9837 and the Tax Account # ending in 3505 effective immediately. Motion carried.

Loyal Ladies – May 26<sup>th</sup>. Spruce Country Day's - parade, beer tent, art project.

**Motion** by Kerry Scott; Support Rebecca Abend to have Dave Cook on retainer as the Caledonia Township Attorney effective fiscal year April 1, 2018 to March 31, 2019. Roll call vote: 5 Ayes, 0 Nays. Motion carried.

Will send letter to Brian Harger stating the Township will no longer need his legal services.

**Motion** by Jack Scott; Support Rebecca Abend to sign Audit Engagement Letter with Stephenson & Co. for the upcoming audit cost of \$5,795.00 with a free presentation of the audit. Roll call vote: 5 Ayes, 0 Nays. Motion carried.

**Next Township Board Meeting – April 11, 2018 at 7 p. m.**

**Public Comment**

**Motion** by Rebecca Abend; Support Jack Scott to adjourn at 8:14p.m. Motion carried.

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**Kerry Scott Caledonia Twp. Clerk**